



## VICTORIA CHAPTER

# NOTIFICATION OF CHAPTER TWELFTH ANNUAL GENERAL MEETING

Notice to all RTSA members affiliated with the Victoria Chapter is hereby given that the **Twelfth Annual General Meeting of the Victoria Chapter of The Railway Technical Society of Australasia is to be held at 21 Bedford Street, North Melbourne, on Wednesday 18 August 2010 at 6.30 pm.**

*Light refreshments will be served from 6.00 pm, prior to the commencement of formal proceedings. Following these, a guest speaker will make a presentation.*

### **Business**

In conformance with the Constitution of The Railway Technical Society of Australasia, the business to be considered by members at the Victoria Chapter Twelfth Annual General Meeting will be as follows.

1. To note the **attendance** of those present and to receive apologies.
2. To receive, confirm and accept the (previously distributed) **minutes** of the Eleventh Chapter Annual General Meeting (held on Wednesday 19 August 2009).
3. To receive and consider any appropriate **correspondence**.
4. To receive, consider and approve the **Chapter Annual Report** comprising the reports of the Chapter Chair and of any Special Interest Representative(s).
5. To receive, consider and approve the **report of the Chapter Treasurer**.
6. To receive nominations for and to **elect** the incoming Chapter Chair, the Chapter Secretary, the Chapter Treasurer and the committee members.
7. To receive nominations towards the possible subsequent appointment by the Chapter Committee of one or more **Special Interest Representative(s)** on the Chapter Committee.
8. To conduct **General Business** as may be appropriate.

### **Nominations**

Nominations for Election to the Chapter Committee are invited. These may be tendered by members of The Railway Technical Society of Australasia affiliated with the Victoria Chapter and in good financial standing by submission in writing in approved form, by e-mail, to the Victoria Chapter Committee, c/o the Secretary, John Scott (E-mail [john.scott@worleyparsons.com](mailto:john.scott@worleyparsons.com)), for receipt not later than close of business on Tuesday 17 August 2010. Nomination and proxy forms are distributed herewith.

Note that honorary positions for one or more Special Interest Representative(s) are available on each Chapter Committee for the representation of special interest groups, e.g. young members or female members, amongst the members affiliated with the Chapter. Special Interest Representatives on a Chapter Committee are to be appointed annually by that Chapter Committee and their number and representation are to be as may be determined by that Chapter Committee from time to time. The maximum length of a continuous term of office as Special Interest Representative on a Chapter Committee is to be one year.

**By authority** of the RTSA Victoria Chapter Committee.

**John B Scott**  
Secretary  
RTSA Victoria Chapter